

Sunset Lakes Design Review Form

Forest Lake | Woodstream | South Village | Water's Edge | Cedar Lakes | Lakewood Trails | Sunset Lakes

PROPERTY & OWNER DETAILS

- Lot: _____
- Plan: 4M- _____
- Civic Address: _____
- Name of Owner: _____
- Mailing Address: _____
- Email / Phone: _____

REQUIRED ENCLOSURES

Please include the following documents with your submission:

- Elevations
- Floor Plans
- Site Plan
- Specifications
- Tree Planting and Conservation Plan: Provide a sketch indicating clearing areas for the home, well, and septic, as well as post-construction planting locations and species.

OFFICE USE & BUILDER REQUIREMENTS

- Mandatory Site Visit Date: _____
- Date Submitted: _____
- Date Approved: _____

Required for Occupancy (To be filed by builder or owner):

- Certificate of Well Compliance
- Well Record
- Certificate of Completion (Ottawa Septic System Office)
- Occupancy Permit (City of Ottawa)
- Engineer or Ontario Land Surveyor Certificate of Compliance

ACKNOWLEDGEMENT & SUBMISSION

I/we apply for design review approval and acknowledge that no deviations from the approved design are permitted without written consent from **Sunset Lakes Developments**.

Signature of Applicant: _____ Date: _____

Submission Instructions: Email the completed form to sunsetlakes@rogers.com or deliver a hardcopy to **1280 Fox Valley Rd., Greely, Ontario, K4P 0H1**. Please allow up to **30 days** for a response.

Important Reminders

- **Drainage:** Culverts must meet City specifications, and ditches must remain unobstructed.
- **Standards:** Review the *Seven Deadly Sins of Home Design* and guidelines for pools/fences at www.sunsetlakes.ca.