
SUNSET LAKES DEVELOPMENTS

1705 Old Prescott Road
Greely, Ontario
K4P 1M8
Tel: (613)860-1100
Fax: (613)821-7997
sunsetlakes@rogers.com

Name(s): _____

Civic Address: _____

Lot #: _____ Plan #: _____

Phone Number (s): _____ E-Mail: _____

RE: Owner's Application for Return of Security Deposit

Please use the check list below to assist you in determining that requirements have been met for return of deposit.

- Grades meet the approved grading and drainage plan.
- Culvert and/or ditch are clean, free of debris, free flowing and at proper grades.
- Culvert has been installed according to specs. Culvert (in the ditch) is 10% below design grade.
- Drainage Easement(s) if applicable meets grading plan.
- Two driveway lawn lamps (approximately 1.5 metres in from road allowance) have been installed.
- Lot has been sodded or seeded.
- There is no damage to abutting gravel shoulder, roadway or ditch.
- Has Design Review approval and covenant compliance registered on title been met.
- Association dues are up to date (does not apply to Greely Orchard).
- If not original purchaser, have received an assignment from the original purchaser authorizing the release of the deposit (and is attached).
- An "as-built" grading and drainage plan is to be submitted. The plan is to be produced by a professional engineer licensed in the province of Ontario or Ontario Land Surveyor. This plan should reflect the approved grading and drainage plan submitted for building permit, ie: culvert location and size, all swales, drainage easements etc. Please submit both a paper and digital copy. PDF is acceptable (applicable to Water's Edge, Cedar Lakes and Lakewood Trails subdivisions).

**Please also ensure that the developer has received the following:
(Water's Edge, Cedar Lakes, Lakewood Trails)**

- Occupancy Permit
- Certificate of Well Compliance
- Certificate of Completion for Septic System
- Final Lot Grading Inspection from the City of Ottawa
- Well Sample as per Schedule C, Item 31, of the Agreement of Purchase and Sale

Please ensure that your application form is complete and all criteria are met prior to your submission to Sunset Lakes Developments.

Name

Signature

