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# SUNSET LAKES DEVELOPMENTS

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1705 Old Prescott Road  
Greely, Ontario  
K4P 1M8  
Tel: (613)860-1100  
Fax: (613)821-7997  
sunsetlakes@rogers.com

Name(s): \_\_\_\_\_

Civic Address: \_\_\_\_\_

Lot #: \_\_\_\_\_ Plan #: \_\_\_\_\_

Phone Number (s): \_\_\_\_\_ E-Mail: \_\_\_\_\_

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## RE: Owner's Application for Return of Security Deposit

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**Please use the check list below to assist you in determining that requirements have been met for return of deposit.**

- Grades meet the approved grading and drainage plan.
- Culvert and/or ditch are clean, free of debris, free flowing and at proper grades.
- Culvert has been installed according to specs. Culvert (in the ditch) is 10% below design grade.
- Drainage Easement(s) if applicable meets grading plan.
- Two driveway lawn lamps (approximately 1.5 metres in from road allowance) have been installed.
- Lot has been sodded or seeded.
- There is no damage to abutting gravel shoulder, roadway or ditch.
- Has Design Review approval and covenant compliance registered on title been met.
- Association dues are up to date (does not apply to Greely Orchard).
- If not original purchaser, have received an assignment from the original purchaser authorizing the release of the deposit (and is attached).
- An "as-built" grading and drainage plan is to be submitted. The plan is to be produced by a professional engineer licensed in the province of Ontario or Ontario Land Surveyor. This plan should reflect the approved grading and drainage plan submitted for building permit, ie: culvert location and size, all swales, drainage easements etc. Please submit both a paper and digital copy. PDF is acceptable (applicable to Water's Edge subdivision).

**Please also ensure that the developer has received the following:  
(Water's Edge, Cedar Lakes, Lakewood Trails)**

- Occupancy Permit
- Certificate of Well Compliance
- Certificate of Completion for Septic System
- Final Lot Grading Inspection from the City of Ottawa
- Well Sample as per Schedule C, Item 31, of the Agreement of Purchase and Sale

**Please ensure that your application form is complete and all criteria are met prior to your submission to Sunset Lakes Developments.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

